

8. CRITERIA FOR SELECTION AND EXAMINATION

CRITERIA FOR SELECTION

1. The selection and recommendation of the names of the candidates belonging to Group D posts where the minimum educational qualification is Matriculation in all departments shall be done on the basis of Common Eligibility Test and Socio-economic criteria.

2. The Common Eligibility Test score shall include CET marks and Socio-economic criteria as follows;-

Sr. No.	Subject	Marks
1.	Common Eligibility Test	95%
2.	Socio-Economic criteria	5%

Explanation:-

- (1) 'CET marks' means the marks obtained by an applicant in CET;
 - (2) 'CET score' means the CET marks plus the marks of Socio-economic criteria weightage;
 - (3) 'Total of CET marks' means the total of the maximum marks of CET and maximum marks of Socio-economic criteria weightage;
3. (i) The common Eligibility Test marks shall be divided into two parts comprising-
- (a) 75% marks for General Awareness, Reasoning, quantitative ability, English, Hindi and relevant or concerned subject(s), as applicable;
 - (b) 25% marks for History, Current Affairs, Literature, Geography, Environment, Culture etc. of Haryana.
- (ii) The question paper shall be of the level of secondary education (Matriculation level) for Group D posts.
4. The maximum five percent marks of Socio-economic criteria weightage shall be admissible to the eligible candidates under the following circumstances:-
- (i) An applicant shall be entitled to 5% weightage provided that—
 - (a) neither he himself nor any person from amongst the applicant's family is/was or has been a regular employee in any Department/ Board/Corporation/ Company/ Statutory Body/Commission/ Authority of Haryana Government or any other State Government or Government of India; and
 - (b) gross annual income of the family from all sources i.e., salary, agriculture, business, profession etc. for the financial year prior to the year of application should be less than one lakh eighty thousand rupees only.

Note 1.- Regarding (a) and (b), it shall be confirmed from the data of Parivar Pehchan Patra and/or HRMS.

Note 2.-The term 'regular employee' does not include a person who is working on contractual basis, daily wages or as a Guest Teacher, Anganwari Workers, etc.

Note 3.- 'Family' for the purpose of Socio-economic criteria shall be—

- (i) male applicant means the applicant himself, his father, mother, wife, unmarried brother(s) and son(s);
 - (ii) female unmarried applicant means the applicant herself, her father, mother and unmarried brother(s);
 - (iii) female married applicant means the applicant herself, her husband, father-in-law, mother-in-law, unmarried brother-in-law and son(s);
 - (iv) divorced female applicant means the applicant herself, her father, mother, unmarried brother(s) and son(s);
- (ii) If the applicant is,—
- (i) a widow; or
 - (ii) the first or the second child and his father had died before attaining the age of forty-two years; or
 - (iii) the first or the second child and his father had died before the applicant had attained the age of fifteen years,
- shall be entitled to 5% weightage subject to entries in Parivar Pehchan Patra or certificate issued by the concerned competent authority in the specified proforma. (5%)
- (iii) If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of the State which is neither a Scheduled Caste nor a Backward Class shall be entitled to 5% weightage. (5%)
- (iv) The applicant shall be awarded half percent weightage for each year or part thereof exceeding six months of experience, on the same or a higher post in any Department/Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority/Co-operative Banks etc. under Haryana Government. No weightage of experience shall be awarded for any period less than six months or for a period exceeding eight years. (Maximum 4%)

Note. — No condition of gross family income and employment of any family member in service shall be applicable for the purpose of weightage of experience.

(5) Other Conditions:

- (i) No applicant shall be given more than a total of 5% Socio-economic criteria weightage under any circumstances. Thereby, if an applicant is eligible for more than 5% Socio-economic criteria weightage in terms of provision in para (4) above, the Socio-economic criteria weightage shall be maximum 5%.
- (ii) The Socio-economic criteria weightage by the recruiting agency under Haryana Government shall be given only once in a lifetime for appointment on regular basis to a post of Group C or D.
- (iii) If a person himself or his family member is once selected/appointed with or without getting the benefit of weightage, no other family member shall be considered for weightage for selection/appointment to the same or any other post for which application has been

submitted by any member of the family, as defined in note 3 of para 4(i) above.

Note.— The term ‘once selected/appointed’ does not include the person whose services are terminated due to revision of selection list declared in compliance of the directions of Hon’ble High Court or any other competent authority, in such case that selection/ appointment shall be ignored for this purpose.

- (iv) If at a time two or more family members become eligible for merit list of CET of the Group C and/or Group D posts and are eligible to be considered for the Socio-economic criteria weightage, in such case the elder/eldest amongst the two or more eligible family members respectively shall be considered for the purpose of Socio-economic criteria weightage. However, the weightage of experience shall be admissible to more than one family member, if any, based on para 4(iv) above.
- (v) If a person resigns from government service while working on regular basis in any Department/Board/Corporation under Haryana Government, any State Government or Government of India on whatsoever reason, he or any other family member shall not be eligible to claim the Socio-economic criteria weightage again.”

Details of Syllabus:-

General Awareness:

- (i) The test will include questions relating to India and neighbouring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography.

(15% Weightage)

- (ii) General Science (Physics, Chemistry and Biology).

(15% Weightage)

Reasoning:

Alphabetical order, series, Coding-decoding, direction and distance, order and ranking, blood relation, analogy, classification, clock, calendar, mirror image, water image, syllogism, sitting arrangement, inserting the missing characters, statement and assumption, statement and conclusion, counting figures, Non-verbal series, analogy and classification.

(10% Weightage)

Quantitative Ability:

The test will cover Number System including questions on Simplification, Decimals, Fractions, Relationship between numbers. L.C.M., H.C.F., Ratio & Proportion, Percentage, roots, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Partnership business, Mixture and Allegation, Time & Work, Time & Distance, Trigonometry, basic Algebra, Geometry.

(15% Weightage)

- 12.6. No request for change of any particular in the application form shall be entertained by the Haryana Staff Selection Commission after final submission of online application.
- 12.7. No offline application form or copy of downloaded application form will be accepted by the Haryana Staff Selection Commission.
- 12.8. Candidates who do not fulfill the qualifications/eligibility conditions on cutoff date, their application shall not be accepted by the online application system. All the Certificates/Documents relating to educational qualification/eligibility conditions, Socio-Economic Criteria & experience etc. will be determined with regard to last date fixed to apply online applications also called as closing date i.e 26.06.2023 upto 11:59 P.M. as given in the advertisement.
- 12.9. The Commission does not scrutinize the documents at the time of submission of online application and the same are checked only at the time of Scrutiny/checking/verification.
- 12.10. Candidates applying for a post must ensure that they fulfill all the eligibility conditions i.e. all the Certificates/Documents relating to educational qualification/eligibility conditions, category and Socio-Economic Criteria & experience etc. on the last date of submission of online application.

13. REGULATORY FRAME WORK

- (i) Certificate for an applicant 'whose father has died' issued by Tehsildar/NaibTehsildar: Refer **Annexure-IX & X**.
- (ii) Widow Certificate issued by Tehsildar: Refer **Annexure-VII & VIII**.
- (iii) Vimukt Jati and Tapriwas Jati Certificate issued by Tehsildar: Refer Saralharyana.gov.in or Antyodaya Saral Centers at Distt. Level or Tehsildar office. The candidate having certificate of Vimukt Jati and Tapriwas Jati Certificate should neither be Schedule Caste nor a Backward Class.
- (iv) ESP Category certificate as per **Annexure-VI**.
- (v) EWS Category certificate as per **Annexure-V**.
- (vi) For claiming experience under socio-economic criteria, Experience Certificate issued by the concerned Appointing Authority: Refer **Annexure-III**.
- (vii) Self attested Certificate for 'no-one in family in Government Job' at the time of Registration/Application form. However, the candidate shall have to submit self attested certificate verified by Tehsildar/Executive Magistrate at the time of Scrutiny of Documents: Refer **Annexure-IV**.
- (viii) Qualifications and other terms & conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications also termed as closing date.